

# SCOUT ASSOCIATION OF AUSTRALIA, VICTORIAN BRANCH MOONEE VALLEY DISTRICT

## CAMP RANGER - ROWALLAN SCOUT CAMP

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### Summary Extract of Role & Description of Duties for Camp Rangers.

#### A. The Camp Ranger role.

- A.1. The Camp Ranger is, in fact, the Assistant Camp Ranger to the District Commissioner of the Moonee Valley District Scout Association, who is the Chief Camp Ranger, who delegates the role.
- A.2. Appointment of the Camp Ranger shall initially be for a period of six (6) months probation, and then reviewable at one yearly periods. The Camp Ranger is to have a car licence.
- A.3. The Camp Ranger shall be required to reside permanently at the Rowallan Scout Camp, in the three (3) bedroom house provided. Electricity and personal phone use are to be paid for by the assistant Ranger.
- A.4. The Camp Ranger will be permitted time off during the year as agreed, with the Camp chairperson.
- A.5. No business is to be conducted from the Scout Camp without prior approval.

#### B. The Camp Ranger shall carry out the following duties.

- B.1. Provide a written report for Camp Management meeting each month.
- B.2. Generally, oversee the Scout and Guide Camps, including the enforcement of fire restrictions, prevention of damage to camp property by those using the camp, and unauthorised persons.
- B.3. Carry out minor maintenance to the buildings, services and camp areas, including minor running repairs on plumbing, minor carpentry repairs and clearing fallen trees and branches from roads and tracks.
- B.4. Petty cash is provided for these repairs/works and a record must be kept of expense items.
- B.5. Inspect the Scout camp buildings with leaders of groups entering the camp and direct them regarding the operation of the equipment and services and identify the contents and condition of the buildings.
- B.6. Inspect the Scout camp buildings with leaders of groups leaving the camp, to ensure that the buildings are left in a satisfactory condition of cleanliness and tidiness, and that all contents are complete and intact. Clean if required.
- B.7. Inspect the Guide camp buildings after campers have left and report.
- B.8. Cut firewood to length obtained from the woodpile and forest, and place it in agreed locations at the Scout Camp and Guide Camp.
- B.9. Keep the grass mown around the Ranger's cottage and around the Scout buildings. Poison grass around Scout car parks and water tanks.
- B.10. Ensure all Scout camp roads are kept clear of fallen trees.
- B.11. Check the water tank and LPG tank levels. Take action as required.
- B.12. Manage and action, the scheduled maintenance list, including basic inspect and report on the Specialised Adventure courses at the Scout Camp.

BOARD OF MANAGEMENT.